

Privacy Compliance and Information Note

Gosford Presbyterian Church (GPC) wishes to inform you of the following procedures and practices that control how any personal or sensitive information you provide, including your name and contact details, will be used and stored.

1. Any personal and sensitive information collected will be kept confidential and used only as allowed by our Privacy Policy for purposes relating to the spiritual, pastoral, social, educational, administrative, legal and historical functions of the Church in accordance with the Church's Privacy Policy.
2. Individual attendance and contact details will be used by GPC to comply with the requirements of Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 4) 2020 [NSW] should a request for these details be made under this legislation by the Chief Health Officer.
3. All information will only be collected from you, or your legal guardian if under the age of 18. You have the right to see, and modify any of your personal information.
4. All information provided will be recorded within the Elvanto Church Management System (www.elvanto.com) which is a secure cloud based data management system, protected by SSL encryption and stored on Australian Servers. Elvanto is fully compliant with Australian Privacy Principles, The Australian Spam Act and the General Data Protection Regulation (GDPR).
5. You may opt out of providing GPC with any of your personal information, except for the provision of contact details as required by the Public Health Order 2020. If you do not consent to our retention and use of your information, including your attendance and contact details, for these purposes and for longer than 4 weeks, please let us know right away by telling the Welcome Team member now, or by contacting us at admin@gosfordpc.com.au.
6. A copy of the Church's Privacy Policy is available on request.

Authorised by GPC Session.

Date: 1st September 2020